



Capital Area Association of REALTORS®

Broker Management Continuing Education

February 12, 2010
April 1, 2010

Illinois Association of REALTORS®
in conjunction with the

Capital Area Association of REALTORS®

Presents the

Broker Management Continuing Education Course BME-1800

February 12, 2010
or April 1, 2010

9:00 a.m. - 5:00 p.m.

(Location: CAAR - 3149 Robbins Road, Springfield, IL)

**If you have
previously taken this
course:**

You are eligible to pay the reduced rate if you bring the *Illinois Broker Management* textbook to class. If you pay the reduced rate, but cannot produce the textbook upon check-in the day of the class, you will be required to pay the difference. No exceptions.

**If this is the first time
you've taken this
course, we highly**

**recommend you stop
by the CAAR office to
pick up your textbook
prior to class, so you
have time to review it.**

Course Information

- Illinois Real Estate License Act of 2000 requires a six-hour course for the continuing education of Illinois real estate brokers.
- This course is intended to provide the knowledge and tools necessary to be an effective real estate broker in the state of Illinois.
- Chapter Outline
 - Chapter 1: Real Estate Brokerage Licensing
 - Chapter 2: Agency: Agreements and Issues
 - Chapter 3: Escrow and Broker Responsibilities and Office Management
 - Chapter 4: Risk Reduction
 - Chapter 5: Disciplinary Actions

This is a six-hour classroom, continuing education course delivered through a combination of lecture, discussion, simulations, and small group formats.

There is **no "grandfather" provision** in the law; therefore, this course will be for all real estate brokerage licensees specifically licensed as real estate brokers in Illinois.

See Reverse Side for Registration!



3149 Robbins Road
Springfield, IL 62707
217.698-7000

www.SeeHouses.com

Course Registrations

Broker Management CE Registration

9:00 a.m. - 5:00 p.m. (Lunch break from noon - 1:00 -- Lunch is not provided)

Complete and return to:

Capital Area Association of REALTOR® 3149 Robbins Road Springfield, IL 62704
Phone: 217.698.7000 Fax 217.698.7009
Or Register Online at: www.SeeHouses.com

Name: _____ RE License #: _____

Firm: _____

Business Address: _____

City, State, Zip: _____ Fax: _____

Office Phone: _____ Home Phone: _____

Local Board of REALTORS®: _____ E-Mail: _____

CHECK PREFERRED DATE / INSTRUCTOR:

(Registration confirmations will be sent via email)

- February 12, 2010—Kerry Kidwell
- April 1, 2010 —Kerry Kidwell

REGISTRATION FEE

- CAAR/IAR Member \$135.00
- CAAR/IAR Member (with previously purchased book) . . . \$120.00
- Non-Member \$155.00
- Non-Member (with previously purchased book) \$140.00

TOTAL AMOUNT DUE: \$ _____

- Check (payable to Capital Area Assoc of REALTORS®)
- Charge to: VISA MasterCard

Number _____ Exp. _____

Signature Required _____

Registration Information

No written confirmation of class will be mailed. You will be notified if class is full. Registration begins one-half hour prior to class starting. Photo ID required. Late arrivals will not be admitted. Advance registration and payment is required.

Cancellation Policy: You may cancel your registration by providing twenty-four (24) hours advanced notice to the Association. If the required twenty-four notice is provided then you shall be allowed to apply your registration fee to any C.E. course offered during the next twelve (12) months. NO REFUNDS will be granted. If the required twenty-four (24) hour notice is not provided, there shall be NO CREDIT granted. Any individual not providing the necessary twenty-four (24) hour notice will be billed for the course.

Important Notice: If you have any disabilities which require special accommodations, please identify those needs:

